

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for Enrolment details

Dear Sir,

I hereby undertake that at (ITI Name, Code) _____

1. Number of students enrolled in the academic year 2018-19 was _____

2. Number of students enrolled in the current academic year 2019-20 is _____

Please find below the details of the enrolment of the students-

Gender	Enrolment in 2017-18	Enrolment in 2018-19
Male		
Female		

Category	Enrolment in 2017-18	Enrolment in 2018-19
General		
SC		
ST		
OBC		
Minority		

List of NCVT affiliated trades currently being offered at the ITI

Name of Trade affiliated To NCVT	No. of units in Shift 1	No. of units in Shift 2	No. of units in Shift 3

**Please add information for all trades. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Trainees sent for Dual Training under Parameter 3

Dear Sir,

I hereby undertake that at (ITI Name, Code) _____

1. Number of students who underwent dual training under NCVT affiliated trades during the academic year 2018-19 were _____
2. Total number of students enrolled for the NCVT affiliated trades in the ITI during the academic year 2018-19 was _____

Number of candidates for whom proof of Dual training completion is available	Total number of candidates in the ITI

S. No.	Name of Trades in Dual Training	Number of units in dual training	Dual training industry partner	Contact details of industry partner
			1. 2. 3.	
			1. 2. 3.	

**Please add information for all trades. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for Craftsmen Instructor Training Scheme (CITS) certification of available instructors (in eligible trades as per NCVT) under Parameter 5

Dear Sir,

I hereby undertake that at (ITI Name, Code) _____

1. Number of CITS certified instructors available for NCVT affiliated trades as on date is _____
2. Sanctioned instructor strength for NCVT trades at the ITI as on date is _____

Please find below the details of the CITS certification of available instructors -

S. N o.	Instructor Name	Instructor Code	Father's Name	Trade name	Trade Practical/Theory	CITS certificate number	NSTI/I ToT	Year of passing	Online/RPL	Mobile Number	Email ID

**Please add information for all instructors. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for Number of ITI instructors who have completed short term refresher training (at least 5 days) at NSTI/Industry/any other Institute in last 2 years under Parameter 6

Dear Sir,

I hereby undertake that at (ITI Name, Code) _____

1. Number of instructors for NCVT affiliated trades who completed short term refresher training in the last two academic year (2017-18, 2018-19) is _____
2. Number of total instructors for NCVT affiliated trades as on date is _____

Please find below the details of the instructors for NCVT affiliated trades who have completed short-term refresher training-

S. No.	Name of Instructor	Instructor Code	Mobile Number	Email ID	Course Name	Refresher training period(Form -to)	Institution/ Industry Details

**Please add information for all instructors. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for Instructor vacancy against sanctioned posts under Parameter 7

Dear Sir,

I hereby undertake that at (ITI name, code) _____

1. Number of instructor vacancy against NCVT affiliated trades in the ITI as on date _____
2. Number of instructors available for NCVT affiliated trades in the ITI as on date _____
3. Number of sanctioned instructor posts for NCVT affiliated trades as on date is _____

Please find below the details of the Instructor vacancy against sanctioned NCVT affiliated trades-

Number of sanctioned instructor posts	Number of instructor vacancy	Number of Trades	Number of units

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for guest instructor from Industry under Parameter 8

Dear Sir,

I hereby undertake that at (ITI name, code) _____

1. Number of guest instructors from industry during the academic years 2017-18 and 2018-19 is _____
2. Total number of guest instructors during the academic years 2017-18 and 2018-19 is _____

Total number of guest instructors	Number of guest instructors from industry

S. No.	Guest Instructor name	Duration/Date	Trade	Subject	Industry Name/organisation

**Please add information for all guest instructors. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for Pass rate (%) (Proportion of trainees who passed in first attempt as a percent of total hall tickets issued) under Parameter 9

Dear Sir,

I hereby undertake that at (ITI name, Code) _____

1. Number of final year students belonging to NCVT affiliated trades who passed in the first attempt, in 2017-18 was _____
2. Number of hall tickets issued for the final year students of NCVT affiliated trades for the year 2017-18 was _____

Total number of hall ticket issued	Number of trainees passed in first attempt	Year of passing

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for Percentage of trainees passing in first attempt and scoring more >= 80 percent marks in the final exam of the year 2017-18 under Parameter 10

Dear Sir,

I hereby undertake that at (ITI name, code) _____

1. Number of final year students belonging to NCVT affiliated trades who passed with >+80% marks in the first attempt in 2017-18 was _____
2. Number of hall tickets issued to the final year students for NCVT affiliated trades for the year 2017-18 was _____

Total number of hall ticket issued	Number of trainees passed with >+80% marks in first attempt	Year of passing

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

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Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Undertaking Letter for career progression Rate % i.e. Rate of Wage Employment + apprenticeship engagement + higher studies + self-employment under Parameter 11

Dear Sir,

I hereby undertake that at (ITI name, code) _____

1. Number of students from NCVT affiliated trades who passed in the last academic year – 2017-18 or 2018-19 was _____

Please find below the details of the career progression of the students-

Note: - Details to be collected year either 2017-18 or 2018-19

Particulars	No. of students
Wage employed	
Apprenticeship engagement	
Pursuing Higher studies	
Self employed	
Not in any category defined above	
Total no. of students pass out in academic year 2017-18 or 2018-19	

Please tick on the year for which the data is being provided either 2017-18 or 2018-19

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Trainees who were 10th pass on joining and got 12th Certificate after passing under parameter 18

Dear Sir,

I hereby undertake that at(ITI name, code)_____

1. Number of students who were 10th pass at the time of enrolment and subsequently passed 12th standard during their course duration(2017-18) was _____
2. Number of trainees who were enrolled in NCVT affiliated trades for the academic batch of 2017-18 was _____

Total candidates enrolled for the 2017-18 batch	Total candidates who were 10 th pass on joining and cleared 12 th during the course

S. No.	Name of trainees	Mobile number	Completed 12 th board name	Year of passing

**Please add information for all trainees. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

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Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Availability of new generation courses like IoT, Mechatronics, Drone Technology under Parameter 20

Dear Sir,

I hereby undertake that at (ITI name, code) _____

1. Number of new generation courses affiliated by NCVT currently being offered for the academic year 2018-19 at our ITI is _____ and the total number of seats offered under new generation courses is _____

Name of New Generation Course	Number of seats offered	Industry Partner details

**Please add information for all new gen courses. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Women oriented courses available in ITI (Courses related to Apparel/ Dress making, Beauty and Wellness, Stenographer, COPA, Secretarial Assistant (English), Food Processing etc.) under parameter 22

Dear Sir,

I hereby undertake that at (ITI name, code) _____

1. Number of women oriented courses affiliated by NCVT is currently being offered for the academic year 2018-19 at our ITI is _____ and the total number of seats offered under women oriented courses is _____

Sl. No.	Name of Course	Number of seats offered	Number of Women enrolled

**Please add information for all courses. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Details of instructors in NCVT MIS under Parameter 23

Dear Sir,

I hereby undertake that at (ITI name, code) _____ has the details of the following instructors for NCVT affiliated trades available at NCVT MIS for 2018-19 as per DGT requirements.

S. No	Name of instructor	Designation	Mobile Number	Email ID	Instructor Code	Qualification

**Please add information for all instructors. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-

To be taken on the letter head of the ITI

To,

Date _____

ICRA Management Consulting Services Limited (IMaCS)
Noida, Uttar Pradesh

Subject: Diversity of Trades under Parameter 26

Dear Sir,

I hereby undertake that at (ITI name, code) _____ has
_____ (number of) NCVT affiliated trades for the academic year 2018-19.

S. No	Name of trade	Number of Units	Number of Candidates enrolled

**Please add information for all trades. Add rows, as required.*

I declare that all information furnished above, and the documents provided for uploading through grading application are true to the best of my knowledge.

Yours Sincerely,

Name-

Signature and Seal -

Designation-

Name of ITI-

Code of ITI-

Address-